

Stockport Local Authority monitors all absences from St John's CE Primary School.

If your child has too many absences or are persistently late for school, you may be visited by Stockport Services for Young People.

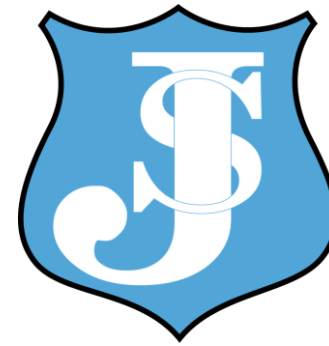
The legislation and guidance from the Department for Education makes it clear that schools should only approve holidays exceptionally and only if the school is satisfied that special circumstances apply which outweigh the harmful impact upon the particular pupil's education.

As a result it will be rare for holidays to be approved.

If you do wish to request permission for a term time holiday you need to complete a 'Request for absence during term time form' at least four weeks before the start date of the proposed holiday.

Please be aware that holidays taken by pupils without the Governors and Headteacher's agreement may lead to fixed penalty fines being issued by the Local Authority of up to **£120 per parent, for each pupil.**

We believe that every child's education is important and that attendance throughout the school year is essential for their progress.



St. John's C.E. Primary School




*'High standards – through a caring
community'*

**ATTENDANCE
MATTERS**



ATTENDANCE MATTERS

If our children are to achieve their potential, good attendance and punctuality are essential. The link between good attendance and achievement is well documented. We want all our children to achieve the very best they can.




Irregular attendance and lateness can cause children to:

-  Fall behind with their work
-  Lose the thread of the subjects and topics being taught
-  Lose friendships or make it harder to maintain friendships

Lateness can cause children to:

-  Miss valuable learning opportunities
-  Disrupt their own learning as well as the learning of others



You can help:

-  Arrange for doctor or dentist appointments to be after school or in the holidays
-  Contact us immediately if your child is unwell
-  Do not book family holidays in term time

PLEASE READ THE SCHOOL'S ATTENDANCE POLICY





ABOUT ABSENCES

It is the parents' responsibility to let the school know, as soon as they can, the reason for their child's absence. Absences are marked in the school's register as either Authorised or Unauthorised.





-  An absence for an acceptable reason is called **Authorised**
-  An absence for an unacceptable or unexplained reason is called **Unauthorised**

The Department for Education provides guidance for us on how we mark pupil's absences from school.

What is an Authorised Absence?

-  Genuine illness
-  Hospital or dental appointments that **cannot** be made outside school hours
-  Days of Religious observance
-  **Exceptional** circumstances which are at the Governors and Headteacher's discretion

What is an Unauthorised Absence?

-  If the parent has failed to let the school know the reason for the absence
-  Term time holidays taken without prior agreement from the Governors and Headteacher's agreement
-  A child is repeatedly late without a valid reason
-  The absence is not considered acceptable